



Republic of the Philippines
MUNICIPAL GOVERNMENT OF TERESA

Province of Rizal
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OFFICE OF THE MAYOR

EXECUTIVE ORDER NO. 10, SERIES OF 2024

AN ORDER REORGANIZING THE TERESA PROJECT MONITORING COMMITTEE (TPMC)

WHEREAS, Executive Order No. 376, s. 1989 as amended by Executive Order No. 93 of 1993 provides for the establishment of the regional project Monitoring and Evaluation System (RPMES) mandates the creation of a Project Monitoring Committee in the municipal level to facilitate project implementation and devolve facilitation, problem-solving, monitoring and evaluation of foreign, national and locally funded projects;

WHEREAS, the Department of the Interior and Local Government (DILG) Memorandum Circular No. 2004-78 and consequently DILG Memorandum Circular No. 2019-188 enjoins all local government units to organize and reactivate their project Monitoring Committees;

WHEREAS, said guidelines called for the institutionalization of a comprehensive project monitoring and evaluation system to monitor and evaluate the implementation of various local projects funded from national government and local government funds including foreign assisted project/s whether grant or loan;

NOW, THEREFORE, I, RODEL N. DELA CRUZ, Municipal Mayor of Teresa, Rizal by virtue of powers vested upon me by law, do hereby create the Teresa Project Monitoring Committee.

Section 1. Composition. The Project Monitoring Committee shall be composed of the following:

Chairman : **Atty. Cheryl P. Ann**
OIC, Municipal Planning and Development
Coordinator / Municipal Administrator

Jefrey R. Gamban
Municipal Local Government Operation Officer

Hon. Fernando P. Lopez
Chairman, Sangguniang Bayan Committee on
Finance, Budget and Appropriation, Ways and Means

Hon. Moses M. San Jose
President, Liga ng mga Barangay / Barangay
Captain, May-Iba, Teresa, Rizal

Jarah Mae S. San Jose
OIC, Municipal Accountant

Joel G. San Jose
Municipal Budget Officer

Engr. Peterson Z. Demen
Municipal Engineer

Marjorie E. Acilo
Municipal Social Welfare and Development Officer

Izy S. San Jose
Municipal Agriculturist

Dawna Marly E. Yanong
Municipal Disaster Risk Reduction and Management
Officer

Cherry Rose Eloise S. Desacula
OIC, MENRO

Skynyrd G. Berdon, M.D.
Municipal Health Officer

Hon. Ariel L. Sto. Tomas
Barangay Captain, San Roque, Teresa, Rizal

Jessiedel L. Rodriguez
Barangay Nutrition Scholar – Teresa Chapter

Mary Grace Gregorio
President, OO Naman Club

Secretariat : **Steffanie Rose L. Santiago**
Administrative Officer II

Jaysee R. Francisco
Admin Aide II

Jonalyn C. Manangan
Office Clerk

Section 2. Functions. The PMC shall serve as the monitoring arm for all projects in the Municipality of Teresa and shall assume the following functions:

- A. Provide list and schedule of all projects to be monitored by NGOs involved in project monitoring;
- B. Collect and process reports of implementers and NGO monitors on the status of project implementation for the information of the development council and next higher level project monitoring committee;
- C. Determine problems related to the implementation of programs and projects and verify information to be submitted for analysis and actions of the development council;
- D. Provide feedback on the remedial actions of the development council and follow up their implementation;
- E. Prepare and disseminate periodic project monitoring report on the status of project implementation; and
- F. Elevate to higher-level bodies problems/issues that are not resolved at their level.

Section 3. Secretariat and its Functions. The Municipal Planning and Development Office shall serve as the Secretariat of the Local Project Monitoring Committee.

The PMC Secretariat shall have the following functions:

- A. Prepare the monitoring program to be undertaken by the PMCs during any given fiscal year, which will include, among others, the list of projects and schedule of implementation based on submission of implementing agencies;
- B. Provide Local Chief Executive with information on the project to be monitored by the local PMCs; and
- C. Facilitate inter-agency, intergovernmental and field headquarters coordination, whenever necessary.

Section 4. Scope. Pursuant to Executive Order No. 93, the scope of the monitoring shall include all foreign nationally funded projects, including development projects funded from Internal Revenue Allotment (IRA) share of LGUs or supported by funds released directly to the municipality, and projects funded from locally generated resources, which are implemented within the municipality.

Section 5. Meeting. The PMC shall hold a regular quarterly meeting to discuss the problems and issues affecting the implementation of various programs and projects and remedial actions to be elevated to the management committee.

Section 6. Funding. Funds for various PMC activities which includes trainings, coordination, meetings and preparation of reports among others shall be allocated by the LGU to ensure efficient operation of the committee.

Section 7. Effectivity. This Order shall take effect immediately.

Done in the Municipality of Teresa, Rizal this 1st day of February 2024.


RODELL N. DELA CRUZ
Municipal Mayor