



Republic of the Philippines  
**MUNICIPAL GOVERNMENT OF TERESA**

Province of Rizal  
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**OFFICE OF THE MAYOR**

**EXECUTIVE ORDER NO. 16, SERIES OF 2024**

**AN ORDER REORGANIZING THE GENDER AND DEVELOPMENT (GAD) FOCAL POINT SYSTEM (GFPS) OF THE MUNICIPALITY OF TERESA, RIZAL**

**WHEREAS**, PCW-DILG-DBM-NEDA Joint Memorandum Circular No. 2013-01 sets the guidelines on the Localization of magna Carta for Women (MCW), prescribe policies in local planning, programming, budgeting, local legislation, project development, implementation, monitoring and evaluation;

**WHEREAS**, the LGU shall ensure their GAD Focal Point System (GFPS) or similar GAD mechanisms are in place and fully functional and the members have the capacity and influence to promote gender mainstreaming pursuant to Section 37 of the MCW Implementing Rules and Regulations;

**WHEREAS**, the GAD Focal Point System institute an enabling environment at the local level that will ensure gender responsive governance;

**WHEREAS**, the Municipal Government Teresa, Rizal needs to reorganize and strengthen the GAD Focal Point System to accelerate gender mainstreaming within the locality;

**NOW, THEREFORE, I, RODEL N. DELA CRUZ**, Municipal Mayor of Teresa, Rizal by virtue of the powers vested in me by law, do hereby order the following:

**Section 1. Composition of the GAD Focal Point System (GFPS) Executive Committee.**

The GFPS Executive Committee shall be composed of the following:

<b>Chairman:</b>	<b>Hon. Rodel N. Dela Cruz</b> – Municipal Mayor
<b>Vice Chairman:</b>	<b>Hon. Freddie L. Bonifacio</b> – Municipal Vice Mayor
<b>Members:</b>	<b>Hon. Suzette Anne F. Selibio</b> – SB Chairman, Committee on Family Relation, Child Welfare, Women and Human Rights <b>Hon. Moses M. San Jose</b> – Liga ng mga Barangay President <b>Hon. Ranniel N. San Jose</b> – SK Federation President <b>Atty. Cheryl P. Ann</b> – OIC, MPDO/Municipal Administrator <b>Joel G. San Jose</b> – Municipal Budget Officer <b>Jeiben R. Santiago</b> – Municipal Treasurer

**Cherryl P. Ongjunco** – Municipal Assessor  
**Adora C. Tuazon** – Municipal Accountant  
**Marjorie E. Acilo** – MSWDO  
**Skynyrd G. Berdon, MD** – OIC, Municipal Health Office  
**Gloria S. Glifonia** – HRMO  
**Ada SD Alarcos** – Municipal Civil Registrar  
**Izy S. San Jose** – Municipal Agriculture Office  
**Cherry Rose Eloise S. Desacula** – MENRO  
**Tesalonica SM Espiritu Santo** – Sangguniang Bayan Secretary  
**Dawna Marly E. Yanong** – MDRRMO  
**Mary Joy Saudia B. Santos** – PESO  
**Leila C. Marchan** – GAD Focal Person  
**Frances Daphne Ayala** – Municipal Pantawid Link  
**Judith U. Clarito** – PSDS DepEd Teresa Sub-Office  
**Jefrey R. Gamban** – Municipal Local Government Operations Officer  
**Mary Rose C. Militar** – Representative, Teresa MPS  
**John Philip F. Bertiz** – Executive Assistant to the Mayor / Local Youth Development Officer  
**Jocel N. Santos** – Municipal Nutrition Action Officer  
**Ramon P. Ducusin, Jr.** – OIC, Tourism Section  
**Josefina Y. Dela Cruz** – CSO, Local Women's Council President  
**Renaleeh SD Gutierrez** – CSO, SAMAKAT President  
**Clarita ST Cruz** – CSO, TEFOSCA President  
**Alicia Bachicha** – CSO, Association of Retired Teachers of Teresa President  
**Lilibeth Aljecera** – CSO, Business Sector President

## **Section 2. Functions of the GFPS.**

The GFPS Executive Committee shall perform the following function:

1. Provide policy advice to the municipal mayor to support and strengthen the GFPS and the LGU's gender mainstreaming efforts;
2. Direct the identification of GAD strategies, PPAs and targets based on the result of gender analysis and gender assessment, taking into account the identified priorities of the LGU and the gender issues and concerns faced by the LGU constituent and employees;
3. Ensure the timely submission of the LGU GAD Plan and Budget, GAD Accomplishment Report and other GAD related reports to the DILG/MLGOO which shall be consolidated for submission to PCW and appropriate oversight agencies;
4. Ensure the effective and efficient implementation of GAD PPAs and judicious utilization of the GAD budget;
5. Build and strengthen then partnership of the LGU with concerned stakeholders such as the women groups or CSOs, national government agencies, GAD experts and advocates among others, in pursuit of gender mainstreaming; and
6. Recommend awards, and or incentives to recognize outstanding GAD PPAs or individuals who have made exemplary contributions to GAD.

## **Section 3. Composition of the GADFPS Technical Working Group (TWG).**

The GADFPS TWG shall be composed of the following:



Melissa F. Dela Peña	Municipal Budget Office Staff
Anna Jane F. Magtaos	MSWDO Representative
Rosalyn F. San Pedro	MHO Staff
Hazel M. Faundo	HRMO Staff
Mirasol D. Obieta	Office of the Mayor Staff
Julie Rose DV Topacio	Municipal Agriculture Office Staff
Robert C. Espiritu	MENRO Staff
Eduardo SJ Romero	MCR Staff
Daisy M. Camantigue	Teresa Day Care Worker Association
Judith U. Clarito	DepEd Teresa Sub-Office
PCMS Minerva Marcelino	PNP Teresa

#### **Section 4. Functions of the GADFPS TWG.**

The functions of the GADFPS TWG are the following:

1. Facilitate the gender mainstreaming efforts of the LGU through the GAD planning and budgeting process;
2. Prepare and update GAD database which will be used as basis in the preparation of the GADPB;
3. Formulate the LGU GADPB in response to the gender gaps and issues faced by their constituents including women and men employees;
4. Assist in the capacity development work and provide technical assistance to the officers or units of the LGU. In this regard, the TWG shall work for the Human Resource Management Office on the development and implementation of capacity development program in GAD for its employees as necessary.
5. Coordinate with the various units and offices of the LGU and ensure their meaningful participation in strategic and annual planning exercise on GAD including the preparation, coordination and submission of GADPBs;
6. Lead the conduct of advocacy activities and the development of information, education and communication (IEC) materials to ensure critical support of the local officials, department heads and relevant stakeholders to the GADFPS and to gender mainstreaming;
7. Monitor the implementation of GAD related PPAs and suggest corrective measures to improve their implementation;
8. Prepare and consolidate LGU GAD Ars and other GAD related reports;
9. Provide regular update and recommendations to the LCE or GADFPS ExeCom regarding GADFPS activities and the progress of the LGU in gender mainstreaming based on the feedback and reports of concerned LGU office/units, stakeholders and constituents.

#### **Section 5. Composition of the Monitoring and Evaluation (M&E).**

The M&E Team shall be composed of the following:

<b>Chairman:</b>	Joel G. San Jose	Municipal Budget Officer
<b>Members:</b>	Atty. Cheryl P. Ann	OIC MPDO / Municipal Administrator
	Jefrey R. Gamban	Municipal Local Government Operations Officer
	Melissa F. Dela Peña	GADFPS TWG Member
	Marjorie E. Acilo	MSWDO
	Gloria S. Glifonia	HRMO
	Skynyrd G. Berdon, MD	OIC, MHO
	Judith U. Clarito	DepEd Teresa Sub-Office
	Josefina Y. Dela Cruz	Local Women Council

**Section 6. Functions of the M&E Team.**

The functions of the M&E Team are as follows:

1. Evaluate the outcomes of the LGU GAD policies, programs, and projects;
2. Invite the concerned implementing office or unit of the GAD PPAs during the monitoring and evaluation period; and
3. Submit a GAD evaluation report to the DILG Regional Office at the end of the LCE's three (3) year term.

**Section 7. Secretariat.**

The DAGFPS Secretariat shall assist the GADFPS ExeCom and the TWG in the performance of the roles and responsibilities specifically on the provision of administrative and logistic services, preparation of meeting agenda and documentation of GADFPS meetings and related activities.

Leila C. Marchan	GAD Focal Person
Chery DG Iyo	GAD Staff
Myralyn L. Echon	MPDC Staff

**Section 8. Funds Appropriations.**

The Municipal Government of Teresa, Rizal shall appropriate funds for the purpose to ensure the success of the program.

**Section 9. Repealing Clause.** All executive orders, rules and regulations inconsistent with any of the provisions of this Executive Order shall be deemed revoked, amended and/or modified accordingly.

**Section 10. Effectivity.**

This Executive Order shall take effect immediately.

Done, this 16<sup>th</sup> day of February 2024, Municipality of Teresa, Rizal.



**RODEL N. DELA CRUZ**  
Municipal Mayor