



Republic of the Philippines
MUNICIPAL GOVERNMENT OF TERESA
Rizal Province
Municipal Hall, Corazon C. Aquino Avenue, Barangay Poblacion
Teresa, Rizal 1880

OFFICE OF THE MAYOR

EXECUTIVE ORDER NO. 2, SERIES OF 2024

AN ORDER REORGANIZING THE MUNICIPAL COMMUNITY-BASED MONITORING SYSTEM (CBMS) COORDINATING BOARD AND CBMS CORE TEAM

WHEREAS, Republic Act (RA) No. 11315 otherwise known as Community Based Monitoring System (CBMS) Act was enacted on 17 April 2019, institutionalizing the conduct of the conduct of the CBMS in every city and municipality in the country;

WHEREAS, the CBMS is an organized technology-based system of collecting, processing, and validating necessary disaggregated data that may be used for planning program implementation impact monitoring at the local level while empowering communities to participate in the process;

WHEREAS, Section 4 of the Act states that each city and municipality is the primary data collecting authority within its locality;

WHEREAS, Section 6 of the Act estates that the Philippine Statistic Authority (PSA) shall serve as the lead agency in the implementation of the CBMD and shall monitor the date collection by cities and municipalities to ensure adherence to official concept, definitions and standards of poverty statistics;

WHEREAS, Section 14 of the Act provides for the creation of the CBMS Council composed of the PSA, Department of the interior and Local Government (DILG), and Department of Information and Communications Technology (DICT), to be headed by the PSA, for the purpose of achieving secure and efficient data sharing arrangements between and among concerned cities and municipalities and national government agencies to be used for their particular social protection and welfare programs and projects;

WHEREAS, the CBMS Council approves Resolution No. 06 series of 2021 on the establishment of the Provincial and city/Municipal Coordinating Board that shall be responsible in overseeing the CBMS operations in their respective locality, ensuring logistic and other requirements are in place prior and during the CBMS operations, and resolving issues and concern encountered in the conduct of CBMS in their jurisdiction;

NOW THEREFORE, I RODEL N. DELA CRUZ, Municipal Mayor of Teresa, Rizal by virtue of power vested in me by the Local Government Code of 1991 and existing laws of the land, do hereby order the following.

SECTION 1. COMPOSITION OIF THE MUNICIPAL CBMS COORDINATING BOARD. The Municipal CBMS Coordinating Board shall be composed of the following:

Chairperson	PSA Provincial Statistical Office Representative.
Co-Chairperson	Hon. Rodel N. Dela Cruz Municipal Mayor
Vice Chairperson	Engr. Jefrey Gamban Municipal Local Government Operations Officer
Head of Secretariat	Atty. Cheryl P. Ann MA/OIC-MPDO/CBMS Focal Person
Members	Ms. Marjorie E. Acilo OIC-Municipal Social Welfare and Development Office Engr. Peterson Z. Demen Municipal Engineer Ms. Cherry Rose Eloise S. Desacula OIC-Municipal Environment and Natural Resources Office Ms. Gloria S. Glifonia Municipal Human Resource and Management Officer EnP. Mary Joy Saudia B. Santos Designated Public Employment Service Office (PESO) Manager Ms. Theresa Ann E. Espinosa OIC- Public Information Office Ms. Izy S. San Jose Municipal Agriculture Officer Mr. Joel G. San Jose Municipal Budget Officer Ms. Ada S.D Alarcos Municipal Civil Registry Officer Ms. Cherryl P. Ongjunco Municipal Assessor Ms. Jarah Mae San Jose OIC-Municipal Accountant

Dr. Skynyrd Berdon
OIC-Municipal Health Office

Mr. Arnel S. Caliwan
Head, Teresa Office of Public Safety & Services

Ms. Dawna Marly E. Yanong
Municipal Disaster Risk Reduction and Management
Officer

Mr. Ramon T. Ducusin, Jr
OIC-Municipal Tourism Office

Mr. Jomar San Juan
OIC-Business Permit and Licensing Section

Mr. Romeo Vierendeza
Representative-Municipal Cooperative Development
Focal Person

Ms. Judith V. Clarito
District Supervisor -DepEd Teresa Sub-Office

P/Major Edzel S. Macasero
Chief- TMPS

Ms. Tesalonica S.M Espiritu Santo
Secretary to the Sangguniang Bayan

Hon. Moses M. San Jose
President, Liga ng mga Barangay

Ms. Marilyn F. Natividad
BHW President (CSO Representative)

Mr. Allan Rommel C. Arada
PDAO

SECTION 2. FUNCTIONS OF MUNICIPAL COORDINATING BOARD. The Municipal CBMS Coordinating Board (MCCB) shall perform the following functions;

- 1) Oversee the implementation of the CBMS operations in the city/municipality
Report status to the concerned Provincial CBMS Coordinating Board
- 2) Resolve issues and concern encountered in the conduct of CBMS. For issues that cannot be resolved at the municipal level, escalate to the Provincial CBMS Coordinating Board.
- 3) Facilitate the approval and timely release of funds (if any) and /or other requirements for the conduct of CBMS.

- 4) Issue communications, directives, instructions, and/or circulars to cooperate mobilize, and provide support/assistance to the CBMS operations in area but not limited to the conduct/provision of the following:
- a. Active participation in coordination meetings and activities;
 - b. Publicity and information campaign for the conduct of CBMS
 - c. Venue for the training conduct, headquarters for the enumeration personnel, and machine processing
 - d. Transportation facilities for enumeration personnel, and transport of CBMS forms, supplies and materials;
 - e. Communication and wireless internet connection facility;
 - f. Storage area for tablets. Forms and other materials;
 - g. Health and legal services to CBMS personnel; and
 - h. Facilitation of enumeration in government-owned and private institutions, and other hard-to reach areas
- 5) Take up other matters as necessary for the successful conduct of CBMS.

SECTION 3. COMPOSITION OF CBMS CORE TEAM. The CBMS Core Team shall be in-charge of overseeing the progress of the implementation of the CBMS and ensure adherence to the provided timetable to guarantee the reliability and validity of data.

Team Leader : Atty. Cheryl P. Ann – MA/OIC-MPDC/LGU CBMS focal Person

Members : Dr. Marilou O Alunday, EnP - Designated Municipal Statistician
Ms. Ada S.D. Alarcos - Municipal Civil Registry Officer
Ms. Theresa Ann E. Espinosa -OIC Municipal Information office
Mr. Frayne W. Fangonon - Information Technology Officer
Mr. Ronald T. San Jose -Designated Data Protection Officer

SECTION 4. REPEALING CLAUSE. All Executive Orders or issuances inconsistent with the provisions of this Executive Order are hereby and/or modified accordingly.

SECTION 5. EFFECTIVITY. This Executive Order shall take effect immediately.

Done this 9th of January 2024, in the Municipality of Teresa, Rizal



RODEL N. DELA CRUZ
Municipal mayor